The Salvation Army College for Officer Training at Crestmont

Transfer of Credit Request Form

In order to transfer credit, you must have received a grade of "C" or better at an accredited college or university. Please note, that this is a request form only and does not imply the granting of Transfer of Credit. If the request is granted, the transfer of credit will be awarded and reflected on your Official CFOT Transcripts. You will be notified of the decision via email and will receive a copy of the response via your cadet mailbox. Please submit form and all required documents to Captain David Oh.

Please attach the following documents with your request (all documents required):

- Student Learning Outcomes
- Course Description
- Syllabus (If Available)

Cadet First and Last Name: ____________________________ Session: __________

Please list one previous course taken elsewhere for which you are requesting Transfer of Credit

Former Educational Institution: __________________________

Term/Year of Course Completion: __________________________

Course Number: __________________________

Course Name: __________________________

Credit Received: __________________________

Grade Earned: __________________________

○ Semester System

○ Quarter System

The aforementioned course will be used to fulfill the following CFOT course:

Year Course Offered: __________  Quarter: ○ Fall  ○ Winter  ○ Spring

Course Number: __________________________

Course Name: __________________________

Credit Hours: __________________________

Cadet Signature: __________________________  Date: __________

Curriculum Department Use Only

Required Documents:

- Copy of Transcript
- Missing Documents
- Student Learning Outcomes
- Course Description
- Syllabus

Decision:

- Denied
- Approved

Entire Course Audit

Partial Course Audit

Rationale:

Units Granted: __________________________

From: __________________________  To: __________________________

Director of Curriculum's Signature: __________________________  Date: __________

Training Principal's Signature: __________________________  Date: __________

Revised: 04/19/2017